Name _____ Student ID _____ Teacher _____

Student Writing Sample

ENG 301 - Advanced Composition
DongA University - Department of British and American Studies

Instructions: Please write **a single paragraph** (not an essay) based on the following prompt. Create a topic sentence with a clear position statement and a plan of organization. Use subtopic sentences to introduce your supporting ideas and use specific examples to provide supporting details. Don't forget to write a conclusion sentence. The paragraph will be graded based on these criteria: 1. Following instructions; 2. Organization; 3. Vocabulary; and 4. Grammar. Please write as neatly and clearly as possible.

Prompt: Many people waste too much time doing things that don't really help them reach their goals. Write about three specific ways that developing effective time management skills can enhance your productivity.